



Supporting Children With Medical Needs Policy

St Veronica's RC Primary School Policy for supporting pupils with medical needs in school.

Children with medical needs will be receive the utmost care at St Veronica's in line with our Mission Statement, "We never overlook the needs of others" Most pupils at some time have a medical condition, which could affect their participation in school activities. This may be a short term situation or a long term medical condition which, if not properly managed, could limit their access to education. St Veronica's have developed a policy and procedures to support pupils with medical needs, including the safe management of medicine.

Rational

St Veronica's RC Primary School wishes to provide a fully inclusive educational and pastoral system. To do this we need to ensure that correct procedures and protocols are in place to enable any pupil with a long term medical condition to be able to attend school or have minimum disruption to their education.

Aims

- To ensure as little disruption to our pupil's education as possible
- To develop staff knowledge and training in all areas necessary for our pupils

- To ensure we develop links with all outside agency support systems including hospital teachers, Child and Adolescent Mental Health Service, IDSS and specific support groups.
- To ensure safe storage and administration of agreed medication
- To provide a fully inclusive school

Definition

This is not a policy for short term illnesses and related medication, for example antibiotics or paracetamol for a cold or infection. Please see Administration of Medication Policy for the procedures for short term illnesses.

This policy relates to pupils who have a recognised medical condition, which will last longer than 15 days and will require the pupil to have a care plan in place.

Identification

We will work with the parents and medical professionals to ensure that we have specific protocols in place as soon as the child starts school. This may take the form of information sharing, developing specific care plans, organising training, employing new staff or reorganising classroom facilities. Lancashire County Council may also want to conduct an audit of the school to ascertain whether the needs of the pupil can be met in the school.

Provision and Organisation

Training regarding specific conditions will be delivered as required. This would ideally take place within the term of a new pupil starting school but if necessary, before the pupil commences school.

First aiders are trained annually.

Pupils requiring continuous support for a medical condition will be given a Care Plan.

Care Plans

The main purpose of a Care Plan is to identify the level of support that is needed at school for an individual child. The Care Plan clarifies for staff, parents and carers and the child the help that school can provide and receive. These plans will be reviewed annually as a minimum, or more frequently at the request of parents/carers or the school.

The Care Plan will include:

- Details of the child's condition
- What constitutes an emergency
- What action to take in an emergency
- What not to do in the event of an emergency
- Who to contact in an emergency

- The role of staff
- Special requirements eg dietary needs, pre-activity precautions
- Side effects of medicines

A copy will be given to parents/carers, class teachers/childcare practitioners and a copy will be retained in the medical needs file in the office and the child individual file. The general medical information sheet given to all staff will indicate that the child has a care plan.

All trained staff will ensure they are aware of the protocols and procedures for specific pupils in school through attending training if provided and reading care plans devised for individual pupils.

Pupils will not be able to carry any medication with the exception of inhalers for asthma control, or care plan specified medication. No pupil is allowed to have any non-prescription drugs in school; this is to ensure that no pupil unwittingly or otherwise gives another pupil his or her medication. This approach is supported in school through our PSHE curriculum.

Medication will be stored in the medical needs cupboard in the office. Pupils with a prescription inhaler for asthma should if medically required, carry the inhaler around with them otherwise, access their inhaler from the office when needed.

Roles and Responsibility

The ultimate responsibility for the management of this policy in school is with the Head teacher and Governing Body.

The SENCO will manage the policy on a day-to-day basis and ensure all procedures and protocols are maintained.

School Visits

When preparing risk assessments staff will consider any reasonable adjustments they might make to enable a child with medical needs to participate fully and safely on visits.

Additional safety measures may need to be taken for outside visits and it may be that an additional staff member, a parent/carer or other volunteer might be needed to accompany a particular child. Arrangements for taking any medicines will need to be planned or as part of the risk assessment and visit planning process. A copy of IHCP should be taken on trips and visits in the event of information being needed in an emergency.

Other Support

Outside agencies such as:

- **School Nurse Service**
 - Medical specialists relating to pupil
 - Reedley Hall
 - Social Services
 - LEIS
 - SEN Advisory Team

- Specialist Support Groups
- Lancashire Parent Partnership
- SEN Assessment Team
- Educational Psychology Team
- Child Protection Team
- Hospital Teachers
- Home Tutors

will be regularly contacted to support and advise school in the devising and management of this policy.

Monitoring and Evaluation

This policy will be monitored yearly and updated when necessary we will ensure new legislation is incorporated. Staff will regularly receive opportunities to discuss and evaluate the management of the procedures and protocols in school.

This policy will also be made available to parents through the Governors Annual Report and via the website. We will ask parents for annual updates regarding medical information.

Date completed: Sept 2024

Completed by: Mrs J A Cawtherley

Review by: Sept 2026

Medical Record

St Veronica's R.C Primary School

2024 - 2025

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